

Special Print Versions Error Report Form

North Carolina Testing Program

Check One:

☐ Braille

☐ Large Print

☐ Large Print – One Test Item Per Page

☐ One Test Item Per Page

☐ Other – Please specify _____

The following information must be completed for each form submitted:

LEA Number: _____ Test Information

LEA Name: _____ Test Name: _____

School Name: _____ Test Form Letter: _____

Test Administrator _____ Test Form Number: _____

Name: _____ Test Administration Date: _____

For EOG, please check the appropriate section/test that contains the noted potential error(s):

☐ ELA/Reading ☐ Math – Calculator Inactive ☐ Math – Calculator Active ☐ Science

Instructions: Record in the spaces provided information about errors found in a special print version (i.e., braille, large print, large print/one test item per page, or one test item per page). Use a separate error report form for each test/form. The LEA must have a mechanism in place to connect the student to the specific test in case the score must be recalculated due to the error. The LEA test coordinator must retain the original copy of this completed error report form and keep it on file for six months following the return of test scores. The LEA must also submit a copy of the report form to the NCDPI/TOPS, as specified below, and submit a copy of the form to the Regional Accountability Coordinator (RAC).

Potential Error(s)			For NCDPI Use Only		
Page Number*	Item Number	Description	Proofer Notes	NCDPI	
				Notes	SA
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

* Please list page number in accommodated test book